

Vietnam Journal of Medicine and Pharmacy

Instruction

Vietnam Journal of Medicine and Pharmacy publishes original research articles and reviews in Medicine-Pharmacy fields. The Journal will focus on clinical, pharmacy and biomedical technologies.

A. Original Research:

Instructions for manuscript: follows the guidelines for manuscripts submitted to Biomedical Journals of the International Committee for Medical Journal Editors (ICMJE, <http://www.icmje.org/>), and ensure that the manuscripts have not been published or submitted for any scientific journal, or republished if the journals have published before allowed.

1. Format for Manuscripts: Submit all articles in 1.5 spaced 12 point Arial font in a Microsoft® Office Word file or a compatible file in English. Each article must not exceed 3000 words, included tables/graphs/diagrams/illustrations and references. Abbreviations must be annotated.

2. Process and presentation of the items in the article:

2.1. Title: The title should be short and informative, less than 50 words, and should not include non-standard acronyms or abbreviations.

2.2. Title page: The title page should contain the full names of all authors and the addresses of the institutions at which the work was carried out together. The full postal and email address, plus facsimile and telephone numbers (if any) of corresponding author.

2.3. Authors: Those who have contributed significantly to the article should be listed as authors. Write in full name with Vietnamese authors, without marks followings sequences: name, surname and middle name. The sequences of author's name should be arranged and followed the contribution to the article.

2.4. Abstracts: structured article with an abstract of ≤ 250 words, short background, objectives, methods, results, and conclusions. **Keywords:** show the main meanings of the research, maximum of 6 words or phrases.

2.5. Contents:

Background: show clearly the reasons why research, introduce the research objectives, and show concise overview of the research fields in the World and in Vietnam.

Methods: should be concise, enough information which the readers can know the research process. The new processes and technologies implemented first time should be described in details and cited from original sources. Present the selection criteria of subjects, research designs, samples and sampling, short present the process of data analysis and ethical issues.

Results: present the main results. The images, diagrams, tables and graphs should be presented clearly with short annotations. It is recommended that results should be presented in figures and tables along with a suitable description in the text.

Conclusions: should be short and not listed again the results.

Discussion: The discussion should be concise and focus on the interpretation of the obtained results, compare with the previous research results domestic and abroad.

Acknowledgements: Contributors who do not fulfil the requirements to be an author may be acknowledged. Permission from all Contributors in the acknowledgement section should be given.

References: Reference the most recent and relevant publications. Use Vancouver style referencing, cite by number. Do not use the name of authors and the year of publication. The references should be collected and sorted in sequence cited in the article. Limited use of the thesis, dissertations and textbooks. Do not use the websites which disseminating knowledge as references. Vietnamese references should be translated into English. A reference should be presented as follows: name, family name and middle name of authors are written in full name by Vietnamese without marks. Family name is written in full, middle name and name written in abbreviation (with foreign name). Articles with many authors, write the name of the first 3 authors and et al. For examples:

1. Halpern SD, Ubel PA and Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med* 2002 Jul 25; 347(4): 284-7.
2. Ngoc Ngo Diem, Hau Bui Duc, Liem Nguyen Thanh et al. Screening of the RET gene of Vietnamese Hirschsprung patients identifies 2 novel missense mutations. *J Pediatr Surg* 2012; 47: 1859-64.

Conflicts of interest: The manuscript will be accepted when submitted with a commitment have no conflicts of interest with full signature of author's institution. Conflicts of interest may be financial, institutional, research or personal.

B. Reviews: The reviews should be in accordance with the format and requirements of scientific articles. The reviews should have full references and data sources. The authors of the reviews need to write positions, degrees, specialist agencies, workplaces.

C. Article submission and peer review process:

1. Article submission:

Submit articles to the Editor at the address: Vietnam Journal of Medicine and Pharmacy Department, room 521, 5th floor, A1 Building, Hanoi Medical University, No 1 Ton That Tung street, Dong Da District, Hanoi, Vietnam; and submit a Microsoft® Office Word file of the article through the Email address: submission@vjmp.vn or the website: www.vjmp.vn.

Requirements when submitting the article:

- A cover letter describing the article and why it should be published
- The commitments have no conflicts of interest between the authors and author's institution as well as sponsors.

2. Peer review process: every article will be reviewed firstly by the editorial team to ensure the article is within the scope of Vietnam Journal of Medicine and Pharmacy and the quality is sufficient for undergoing peer review. All articles will undergo external peer review by two reviewers. This will be a blinded peer review process. After satisfactory revision (approximate 02 months), accepted manuscripts will be edited and sent to the authors for final approval before publication.

D. Corrections: if authors of a published article become aware of any errors with the article they should contact to the Editor to correct. Corrections will be published online on the website: www.vjmp.vn.

Author of the article must be responsible to the Editorial Board, the public opinions and the rules relating to the Press Law, copyright and intellectual property rights